

**SOUTHERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE**  
**ACADEMIC AFFAIRS**  
**SIP-3401.B**  
**Independent Study Contract**

This is a contract between \_\_\_\_\_ and Southern, as represented by \_\_\_\_\_. The student has expressed a desire to complete the following course of Independent Study for \_\_\_ semester hours credit. In order to complete this Independent Study, the student has agreed, with the approval of the instructor and appropriate Dean, to complete this program within the time indicated. The student understands that the Independent Study contract may be renegotiated if the instructor and appropriate Dean approve of such renegotiation. This renegotiation must take place prior to the assigned due dates.

The attached syllabus and other relevant materials contain the assignments and evaluation methods of the course and the corresponding due dates.

I, \_\_\_\_\_, understand the above contract and accept the responsibility as outlined above by the instructor. I further understand that to receive a grade, I must complete all assignments on time and to the satisfaction of the instructor. I also understand that if I do not complete the Independent Study, renegotiate the contract, or officially withdraw from the contracted arrangement, I will receive the letter grade of "F" (failure). An "I" grade will be issued only if circumstances documented to be beyond my control prevent completion of the contract obligations. I agree to all foregoing conditions set forth and made part of the contract.

\_\_\_\_\_  
Student

\_\_\_\_\_  
Instructor

Approved: \_\_\_\_\_  
Dean Date

Approved: \_\_\_\_\_  
Chief Academic Officer Date