

**SOUTHERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE
ACADEMIC AFFAIRS
SIP-3227.A**

SUBJECT: ~~Course Evaluation Form~~

REFERENCE: ~~SIP-3227 Credit Based on Experience~~

~~This form must accompany each course credit petition included in the student's portfolio.~~

Student Name: _____ Student No: _____

Evaluator: _____ Date: _____

Course(s) Requested for Credit	Course Credit Hours	Credit Hours Recommended	Total Credits Awarded (CAO)

~~Based on the assessment of the student's work and experience, what is the rationale for the decision to award or not award credit:~~

Evaluator: _____ Date: _____

BOG Coordinator: _____ Date: _____

Chief Academic Officer: _____ Date: _____

Registrar: _____ Date: _____

Notes:

- ~~1. No student may request credit based on experience for a course in which he/she has received a grade other than W or AU.~~
- ~~2. The grade assigned for the course will be CR for credit allowed.~~
- ~~3. A non-refundable portfolio evaluation fee of \$300 is assessed for this service and must be remitted to the College prior to the assessment of the applicant's portfolio. A paid receipt must be attached to this form. A posting fee of \$10 per credit hour is payable upon award of credit and must be paid before the Registrar shall affix the reward to the student transcript.~~
- ~~4. Credit based upon experience is not included in the calculation of a student's instructional load as applied to financial aid programs at the college.~~
- ~~5. Credit allowed by experience at Southern West Virginia Community and Technical College may not be accepted into particular programs of study at other institutions. The student should contact the institution prior to applying to determine if a CR grade is acceptable.~~
- ~~6. Credit based upon experience is subject to the institutional policy on non-traditional credit.~~

~~*This form is filed in the student's file in the BOG Coordinators office along with assessment and portfolio materials.~~

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SIP-3227.A

SUBJECT: ~~Portfolio Examination~~ Prior Learning Assessment Form

REFERENCE: ~~SIP-3227 Credit Based on Experience~~ for Prior Learning
This form must accompany each credit petition.

<u>Student Name:</u>	<u>S#:</u>	<u>Date Requested:</u>	
<u>Credit requested:</u>			
<input type="radio"/> <u>Challenging a Course/Credit by Examination</u> <input type="radio"/> <u>Portfolio Assessment/Credit by Experience</u> <input type="radio"/> <u>Articulation of Credit through Licensure/Certification</u>			
<u>Course(s) Requested for Credit</u>	<u>Course</u>	<u>Recommended</u>	<u>Awarded</u>
	<u>Credit Hours</u>	<u>Credit Hours</u>	<u>Credit Hours</u>

Based on the assessment of the submission, what is the **rationale** for the decision to award or not award credit?

<u>Evaluator:</u>	<u>Date</u>
<u>BOG Coordinator:</u>	<u>Date</u>
<u>Chief Academic Officer:</u>	<u>Date</u>
<u>Registrar or Designee:</u>	<u>Date</u>