

PAMELA L. ALDERMAN, Ed.D., MSN, RN
PRESIDENT

100 COLLEGE DRIVE
LOGAN, WV 25601

PHONE: (304) 896-7401
FAX: (304) 792-7096

PAMELA.ALDERMAN@SOUTHERNWV.EDU
WWW.SOUTHERNWV.EDU



M E M O R A N D U M

TO: All Southern Employees

FROM: Pamela L. Alderman, Ed.D., MSN, RN, President *Dr. Pamela L. Alderman*

DATE: March 26, 2025

SUBJECT: Approved Holiday Calendar for FY 2025-2026

I have reviewed and approved the Southern West Virginia Community and Technical College Holiday Schedule for the fiscal year 2025-2026 as recommended by the Classified Staff Council in conjunction with Human Resources. The schedule meets the provisions of Title 135, Procedural Rule, Series 14, *Holidays*, of the West Virginia Council for Community and Technical College Education, Southern's academic calendar and four-day work schedule, the State of West Virginia's Holiday Schedule, and the West Virginia State Code.

Attachment: *Holiday Schedule 2025-2026*



**Southern West Virginia Community and Technical College
Holiday Schedule - Fiscal Year 2025-2026**

July 1, 2025 - June 30, 2026

Dr. Pamela L. Alderman

03/26/2025

Friday, July 4, 2025**	* Independence Day
Monday, September 1, 2025	* Labor Day
Thursday, November 27, 2025	* Thanksgiving Day
Monday, December 22, 2025	Alternate (in lieu of Columbus Day)
Tuesday, December 23, 2025	Alternate (in lieu of Veteran's Day)
Wednesday, December 24, 2025	½ day Christmas Eve and ½ day in lieu of Lincoln's Day
Thursday, December 25, 2025	* Christmas Day
Monday, December 29, 2025	Alternate (in lieu of President's Day)
Tuesday, December 30, 2025	Alternate (in lieu of Primary Election Day)
Wednesday, December 31, 2025	½ day New Year's Eve and ½ day in lieu of Lincoln's Day
Thursday, January 1, 2026	* New Year's Day
Monday, January 19, 2026	* Martin Luther King, Jr. Day
Thursday, April 2, 2026	Alternate (in lieu of West Virginia Day)
Monday, May 25, 2026	Alternate (Memorial Day)

* As designated by West Virginia Code §2-2-1; West Virginia Council for Community and Technical College Education, Title 135, Procedural Rule, Series 14, Holidays, §2.1 and §3.1; and Southern College Policy, SCP-2360, Holidays, §6. To take into consideration Southern's academic calendar, holidays indicated as "Alternate" are in lieu of the Year 2025 Columbus Day, Veteran's Day, and Lincoln's Day, and Year 2026 President's Day, Primary Election Day, Memorial Day, and West Virginia Day. If the Governor declares additional holidays during the Thanksgiving and/or Christmas holidays, Southern will observe these days during Spring Break (week of March 30-April 3, 2026). If the Governor declares a Juneteenth holiday in 2026, Southern will observe this day on Thursday, June 25, 2026.

** Five-Day Workweek Monday, June 30, 2025 - Friday, July 4, 2025 (7.5-hour workdays with one-hour lunch periods, and Friday, July 4, will be a 7.5-hour holiday).

Created 12/17/2024: Approved by Classified Staff Council 02/2025; Approved by President 03/26/2025