



SUBJECT: Academic Standards and Expectations from Students

REFERENCE:

1. PURPOSE

To establish standards and expectations from students regarding their responsibility relating to coursework, degree and certificate requirements; satisfactory academic progress; and program completion.

2. SCOPE AND APPLICABILITY

Applies to all students.

3. DEFINITIONS

A. Student: Any person who has been admitted to Southern to pursue a course of study, research, or service, who is currently engaged in an institutionally sponsored activity, who has some right or privilege to be on the campus or in the facilities of the institution, or to use the same in connection with study, research, or service or who yet has some right or privilege to receive some benefit or recognition or certification from the institution, under the rules, regulations, or policies of the West Virginia Higher Education Policy Commission, West Virginia Council for Community and Technical College Education, or the institution.

4. POLICY

The following College Catalog entries relate to student academic standards and expectations and shall be regarded as policy until such time as they are superseded by policies subsequently considered and approved:

1. Admissions
2. Admissions Requirements for Allied Health Programs
3. Entrance Assessment
4. Assessment Expectations for Students
5. Academic Standing Policy
6. Academic Dishonesty Policy
7. Graduation Statement
8. Academic Expectations of Students

To the extent any conflict is determined to exist between the existing policies identified in this policy and the published description of institution policy and procedure, as contained in the College Catalog, or subsequent revisions thereto, the policies and procedures embraced in the existing policies shall prevail, except under circumstances where the observance of existing policy would be patently unfair to a student.



5. BACKGROUND OR EXCLUSIONS

None.

6. GENERAL PROVISIONS

None.

7. RESPONSIBILITIES AND PROCEDURES

- A. The student, by voluntarily accepting admission to the institution, accepts the academic requirements and all criteria of the institution. It is the student's responsibility to fulfill course work/degree or certificate requirements and to know and meet criteria for satisfactory academic progress and completion of his/her program.
- B. Once the individual becomes a "student," he/she is expected:
1. To be willing to seek instruction for self-assessment and preparedness in the following skills:
 - a. Reading and Writing
 - b. Math and Science
 - c. Study and Testing
 2. To know and meet each instructor's subject criteria by:
 - a. Following directives;
 - b. Reading all materials; and
 - c. Meeting all required assignments.
 3. To behave in a mature and responsible way – not in a distractive or disruptive fashion – while present in all academic settings (classes, labs, clinic, and/or related activities).
 4. To strive for continuous academic progress by:
 - a. Improving the quality of own work; and
 - b. Monitoring own grade averages.
 5. To continue monitoring program requirements by:
 - a. Checking one's own status; and



- c. Checking one’s own program requirements for possible changes.
- 6. To be aware of, and formulate as quickly as possible, personal and/or professional goals by:
 - a. Checking own qualifications for a desired job;
 - b. Checking requirements for a desired job;
 - c. Monitoring transfer requirements and own status; and
 - d. Reviewing goals for personal satisfaction.
- 7. To be aware of all College policies pertaining to student rights and responsibilities by:
 - a. Understanding all College related materials (catalog, notices, and/or general information); and
 - b. Clarification from personnel employed by the College.
- 8. To seek help from College personnel for assistance when faced with a problem of any size.

8. CANCELLATION

SCP-3705, *Student Academic Rights*

9. REVIEW STATEMENT

All policies shall be reviewed on a three-year cycle by the President or President’s designee. Upon such review, the President or the President’s designee may recommend that the policy be amended or repealed. SCP-4151 is scheduled for review during the 2008-2009 academic year.

10. SIGNATURES

Board Chairman **Date**

President **Date**

Attachments: None

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www.southern.wvnet.edu

Revision Note: February 21, 2006 — Incorporated relevant information from SCP-3705, *Student Academic Rights*, (cancelled SCP-3705) into SCP-4151 and revised this policy to meet the needs of the institution and its students.