

## 2008-2009 Governance Days Meeting Calendar

1.	All employees work a traditional 5-day work schedule during the weeks that <i>Governance Days</i> occur.
2.	Each employee works his/her scheduled hours as determined by the immediate supervisor Monday through Thursday, and all employees will report from 8:00 AM to 4:30 PM on the Friday of the week of Governance Day.
3.	Schedules shall be adjusted for any employee who has work hours required on Saturday or Sunday.
4.	An employee not involved in one of the committee meetings scheduled during the morning hours of Governance Day are expected to report to his/her home campus at 8:00 AM. Employees not involved in a governance committee shall be provided with sufficient travel time to allow for arrival at the Logan Campus by 12:00 Noon on each Governance Day.
5.	Staff taking any additional time off during a scheduled Governance Day shall charge that leave time to annual or sick leave as appropriate.
6.	Management -related meetings (i.e., Executive Council, Administrative Units, Academic Affairs Management Council, Academic Divisions, Academic Departments, etc.) shall be scheduled by the administrative unit leader. A schedule of all management meetings shall be prepared by each unit and presented to the Executive Council for review and distribution. The management meeting schedule shall be posted on the College's web site.

<b>Governance Day Meeting Schedule</b>	
<b>Friday, September 12, 2008</b>	
8:00 AM - 10:00 AM	Assessment Committee Quality Integrated Services Committee Strategic Planning Review Committee
10:15 AM - 12:15 PM	Curriculum and Instruction Committee Finance, Facilities, and Technology Committee Enrollment Management Committee
12:15 PM - 4:30 PM	Lunch General Meeting / Committee Reports Professional Development / Training / Other Topics Faculty Senate / Classified Staff Council

## 2008-2009 Governance Days Meeting Calendar

Friday, December 12, 2008	
8:00 AM - 10:00 AM	Assessment Committee Quality Integrated Services Committee
10:15 AM - 12:15 PM	Curriculum and Instruction Committee Finance, Facilities, and Technology Committee Enrollment Management Committee
12:15 PM - 4:30 PM	Christmas Holiday Luncheon General Meeting / Committee Reports Professional Development / Training / Other Topics Faculty Senate / Classified Staff Council
Friday, February 6, 2009	
8:00 AM - 10:00 AM	Assessment Committee Quality Integrated Services Committee Strategic Planning Review Committee
10:15 AM - 12:15 PM	Curriculum and Instruction Committee Finance, Facilities, and Technology Committee Enrollment Management Committee
12:15 PM - 4:30 PM	Lunch President's Awards General Meeting / Committee Reports Professional Development / Training / Other Topics Faculty Senate / Classified Staff Council
Friday, April 3, 2009	
8:00 AM - 10:00 AM	Assessment Committee Quality Integrated Services Committee
10:15 AM - 12:15 PM	Curriculum and Instruction Committee Finance, Facilities, and Technology Committee Enrollment Management Committee
12:15 PM - 4:30 PM	Employee Recognition Luncheon General Meeting / Committee Reports Professional Development / Training / Other Topics Elections as needed for: Advisory Council of Faculty Advisory Council of Classified Employees Governance Committee Representatives Board of Governors Representatives