

# APPLICATION FOR ADMISSION



*Southern*  
West Virginia Community and Technical  
*College*

Apply for Admissions On-line:      [www.southernwv.edu](http://www.southernwv.edu)

It is the policy of Southern West Virginia Community and Technical College to provide equal opportunities to all prospective and current members of the student body, faculty, and staff on the basis of individual qualifications and merit without regard to race, sex, religion, age, or national origin.

Please provide the following information to your **campus records office within 30 days**. All submitted documents must contain your name and Social Security number.

The following item(s) are required to complete your file:

- \_\_\_\_\_ Early Entry Students' HS Transcript
- \_\_\_\_\_ Early Entry Form for High School Students
- \_\_\_\_\_ FINAL High School Transcript (after graduation)
- \_\_\_\_\_ GED Scores
- \_\_\_\_\_ Immunization (shot) Records-Measles, Mumps, Rubella (MMR)
- \_\_\_\_\_ OFFICIAL College/University transcript from \_\_\_\_\_
- \_\_\_\_\_ (Official transcripts must be issued to Southern, not the student)
- \_\_\_\_\_ Transient Form

**Send form to:**

- \_\_\_\_\_ **Boone Records Office**  
Southern WV Community and Technical College  
3505 Daniel Boone Parkway  
Danville WV 25053  
304.307.0703  
TTY 304.369.2960
- \_\_\_\_\_ **Logan Records Office**  
Southern WV Community and Technical College  
PO Box 2900  
Mt Gay WV 25637  
304.896.7348  
TTY 304.792.7054
- \_\_\_\_\_ **Williamson Records Office**  
Southern WV Community and Technical College  
Armory Drive  
Williamson WV 25661  
304.236.7636  
TTY 304.235.6056
- \_\_\_\_\_ **Wyoming Records Office**  
Southern WV Community and Technical College  
PO Box 638  
Pineville WV 24874  
304.294.2001  
TTY 304.294.8520

**Directions**

Use the information below to complete the Application for Admission

- Enrollment:** Full-time is 12 credit hours or more during the fall or spring term and 6 credit hours during summer term. Part-time is any number of credit hours less than 12 for the fall or spring term or less than six for the summer term.
- Student Type:** Select one term to complete this category.
- 1<sup>st</sup> Time Freshman:** A student who has not previously attended any college after graduating high school
- High School Student:** A student taking classes while currently enrolled in high school
- Transfer:** A student who has attended another accredited institution
- Transient/Visiting:** A student who is regularly enrolled and in good standing at an institution other than Southern and is taking a course(s) at Southern which is intended to be transferred to the regular institution toward a degree from that school
- Non-Degree:** A student taking classes for credit, but not working on a degree
- Re-admission:** A student who has previously been admitted to Southern, but has not attended any other institution and did not attend Southern during the previous regular semester
- High School/GED:** List the name and location of the high school you attended or are attending. If you took the GED, list the name of the test center and your exam date

**MAJORS**

**DIVISION OF UNIVERSITY TRANSFER PROGRAMS: A.A. and A.S. Degree**

**ASSOCIATE IN ARTS**

**ASSOCIATE IN SCIENCE**

**DIVISION OF CAREER AND TECHNICAL PROGRAMS: A.A.S and Certificate**

**ASSOCIATE IN APPLIED SCIENCE**

**Departments of Allied Health and Nursing:**

- Dental Hygiene
- Health Care Professional
- Medical Laboratory Technology
- Nursing
- Radiologic Technology
- Respiratory Care Technology
- Salon Management/Cosmetology
- Surgical Technology

**Departments of Business and Criminal Justice:**

- Accounting
- Business Administration
- Mine Management
- Office Administration
- Criminal Justice
  - Corrections Option
  - Law Enforcement Option

**Department of Humanities:**

- Early Childhood Education

**Department of Technology:**

- Electrical Engineering Technology
- Information Technology
- Survey Technology
- Technical Studies- Applied Technology

**Non-Traditional Programs:**

- Occupational Development
- Firefighter
- Child Development Specialist
- Board of Governors

**CERTIFICATE**

**Department of Allied Health and Nursing:**

- Medical Lab Assistant
- Sterile Processing Technician
- Electrocardiology

**Department of Business and Criminal Justice:**

- Office Administration
- Criminal Justice

**Department of Technology:**

- Electrical Engineering Technology
- Information Technology
- Survey Technology
- Technical Studies- Applied Technology

**NOTE:** Admission to Southern does not guarantee admission to Allied Health or certain Technology/Engineering programs. Please request specific information about these programs by contacting your advisor.



**Residency:**

West Virginia     Out of State     Reciprocity KY (Martin & Pike Counties, only)

Length of Residency: \_\_\_\_\_ Years                      Less than 1-year, specify number of months: \_\_\_\_\_

See page two for directions to complete Student Type and Major

**Student Type:**

1<sup>st</sup> Time Freshman                       Transfer                       Non-Degree Seeking  
 High School Student                       Transient/Visiting                       Re-admission

Major: \_\_\_\_\_ Level:  1-year Certificate     2-year Associate  
(See page two for list of majors)

**Check all that apply: My Educational Goal is to:**

Obtain an Associate Degree                       Transfer to a 4-yr College/University  
 Get a Certificate                       Take a Few Classes  
 Improve Skills as Required for Job                       Other \_\_\_\_\_

Has either of your parents received a four-year college undergraduate degree?     Yes     No

High School Name *OR* GED Center                      City                      State                      Zip                      Grad Date                      GED Test Date

***High school students with college credit and transfer students must complete this section.***

Have you been or are you presently enrolled in any college or university?                      Have you been suspended or expelled for academic or disciplinary reasons?                      If so, are you currently eligible to return to that institution?  
 Yes     No                       Yes     No                       Yes     No

Briefly explain the nature of suspension or expulsion

**List All Colleges/Universities You Have Attended and the Hours/Degree Earned**

School Name                      Location                      From (month/yr)                      To (month/yr)                      Hours/Degree

Students who have previously attended other institutions must have an official transcript from *each* school sent to the Admissions Office. Incomplete information may result in disciplinary action or denial of admission.

I certify that all statements in this application are complete and true and I give the aforementioned institution permission to use this information for statistical and reporting purposes. I further understand that any willful misrepresentation of information given in this application may be grounds for denial of my admission or dismissal.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Students seeking accommodations for disability should contact the Disability Services Office at 304.896.7315, or TTY 304.792.7054.

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