

SOUTHERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE
BOARD OF GOVERNORS
STONEWALL RESORT AND CONFERENCE CENTER, ROANOKE, WV
OCTOBER 21, 2004

OFFICIAL
11-16-04

PRESENT: Shelley Huffman, Rory Perry, Joanne Tomblin, George Kostas, William Grizzell, Jada Hunter, Dennis Trader, Julia Goad, Michael Baldwin, Dean Lucas

ABSENT: Linda Akers, David Pierce

STAFF: Merle Dempsey, Cathy Smith, Ronald Lemon, Pamela Alderman, Patricia Clay, Allyn Sue Barker, Ron Hamilton, James Owens, Fred Scott, Cindy Crigger, George Morrison, Debbie Dingess, Rita Roberson, Randy Skeens, Tom Nuckols, Ron Thompson, Emma Baisden, Elizabeth Harter, Board Counsel

1. WELCOME AND CALL TO ORDER:

Chair Shelley Huffman declared a quorum present and called the meeting to order at 6:05 p.m.

2. PRESIDENT'S REPORT:

President Joanne Tomblin updated the Board on pertinent institutional developments.

1. On September 23, 2004, Southern's Nursing and MLT students participated in the annual Harts Health Fair held at the Lincoln County Primary Health Clinic. The free health fair featured 80 exhibitors and eight hospitals, as well as screenings, immunizations, safety programs, and rabies shots for cats and dogs. Screenings, included physicals, EKGs, hearing and vision, prenatal ultrasounds, dental and skin, various cancer screenings, bone density, and allergy tests.
2. President Tomblin, along with several Board members, attended the annual Boards of Governors training hosted by the Higher Education Policy Commission on September 24, 2004, at the Embassy Suites in Charleston. The purpose of the daylong conference was to contribute to an understanding of the major responsibilities of board leadership, especially in the context of higher education reorganization and restructuring. Dr. David Pierce held two training sessions.
3. The annual Southern West Virginia Community College Wyoming Campus Golf Outing held September 30, 2004, at Twin Fall State Park was a huge success.
4. President Tomblin and Vice President Allyn Sue Barker attended the annual Rural Community College Alliance Conference held October 2-5, 2004, in Myrtle Beach, SC.
5. Mr. Rory Perry attended the annual Association of Community College Trustees (ACCT) Conference, October 5-9, 2004, in New Orleans, Louisiana.
6. President Tomblin and Vice President Fred Scott met with the Williamson Campus Student Government Association on October 7 to review its budget for fiscal year 2004-2005.
7. The first high school visit is scheduled for October 27th at Burch High.
8. The annual Business Appreciation Dinner hosted by the Economic, Workforce, and Community Development Unit on October 28, 2004, at the Earl Ray Tomblin Convention Center was well attended.
9. Another successful event was the second annual Southern West Virginia Community College Foundation Bowl-a-Thon held at Plaza Lanes in downtown Logan on October 17, 2004.
10. President Tomblin, Vice President Fred Scott, and Executive Vice President Merle Dempsey, have completed the ten-year financial plan that will be presented to the Board tomorrow, October 22, 2004.
11. The College administration under the direction of Executive Vice President, Merle Dempsey, completed the institutional Compact and Strategies on October 11, 2004. Mr. Dempsey will present the documents to the Board for approval this evening.

12. President Tomblin again has opened her door providing an opportunity for all employees to schedule individual meetings to discuss ideas or issues of concern.
13. President Tomblin participated in the Dental Hygiene Advisory Committee meeting held October 18, 2004. Dr. Lisa Haddox-Heston is currently working on program accreditation that we anticipate to be conducted Spring 2005. The College received a grant for \$118,871 to help with startup of the program.
14. Southern received official notification from the United States Department of Agriculture that it will receive a \$372,900 grant under the Distance Learning and Telemedicine Grant Program administered by the Rural Utilities Service for fiscal year 2004. The grant will bring advanced telecommunications to rural West Virginia. President Tomblin is scheduled to hold a meeting with district school superintendents on November 9th at which time the grant will be discussed.
15. President Tomblin, Ron Lemon, Cindy Crigger, Christine Browning, and Emma Baisden have been working diligently on the Major Gifts Campaign for the past month.
16. For a fourth consecutive year student enrollment has increased. Fall 2004 enrollment figures reveal an increase of 1.64% in student headcount, and 3.33% in full-time enrollment (FTE).
17. President Tomblin and Delegate Steven Kominar met with General Major Allen E Tackett on October 1 to discuss acquisition of the Williamson National Guard Armory building located adjacent to the Williamson Campus. General Major Tackett indicated that Southern will be able to purchase the building. In 2005 the National Guard will receive funding to building a new facility that combines the Logan and Williamson detachments. General Major Tackett will conduct a property appraisal. The College will work through the purchasing process following the appraisal.

3. ACTION ITEMS:

1. Approval of Minutes

MOTION: Rory Perry moved to approve the minutes of the September 21, 2004, Board meeting as presented.

ACTION: Dennis Trader seconded the motion. The motion carried unanimously.

2. Approval of Proposed Policies for 30-day Comment

2.1 SCP-2171, Professional and Educational Requirements for Faculty, and SCP-2171.A, Certification Form

2.2 SCP-2748, Request for Released Time, and SCP-2748.A, Request Form

2.3 SCP-3100, Faculty Responsibilities for Advising Students

2.4 SCP-3551, Meeting Scheduled Classes

2.5 SCP-4192, Administrative Withdrawal of a Student

MOTION: George Kostas moved to accept the following resolution:

RESOLVED, That the Southern West Virginia Community and Technical College Board of Governors approve the following proposed policies for distribution to Southern's constituencies and the Chancellor for a 30-day comment period:

SCP-2171, Professional and Educational Requirements for Faculty, and SCP-2171.A, Certification Form

SCP-2748, Request for Released Time, and SCP-2748.A, Request Form

SCP-3100, Faculty Responsibilities for Advising Students

SCP-3551, Meeting Scheduled Classes

SCP-4192, Administrative Withdrawal of a Student

ACTION: William Grizzell seconded the motion. The motion carried unanimously.

3. Approval of Institutional Compact

MOTION: Rory Perry moved to accept the following resolution:

RESOLVED, That the Southern West Virginia Community and Technical College Board of Governors approve Southern West Virginia Community and Technical College's Compact and Strategies report for the 2004-2010 planning cycle as presented for submission to the West Virginia Higher Council for Community and Technical College Education.

ACTION: Jada Hunter seconded the motion. The motion carried unanimously.

Chair Huffman charged each unit with the development of an action plan for achievement of the *Compact for West Virginia 2010*. Over the next several months, department administrators will make 10-15 minute action plan presentations to the Board during regular business meetings.

4. DISCUSSION ITEMS:

1. Board of Governors Self Evaluation Results

Ms. Beth Harter led the Board through the results of the board self-evaluation questionnaire previously circulated to the Board and Administrators and returned to Ms. Harter for compilation and distribution. The results revealed that the Board believes it works well together as a team, but new members need orientation. Generally, the Board believes that the staff does an excellent job presenting them with information in advance of the meetings necessary to permit the Board to discharge its duties, and that the meetings of the Board are well run and productive.

5. ADJOURNMENT:

There being no further business, the meeting adjourned at 7:40 p.m. upon a motion by Rory Perry, seconded by Dennis Trader.

_____ Shelley T. Huffman	Chair
_____ Linda Q. Akers	Vice Chair
_____ Rory Perry	Secretary
_____ Emma L. Baisden	Assistant Secretary